**NOTICE OF MEETING & AGENDA**

# **Stirling & Clackmannanshire City Region Deal Joint Committee**

**AGENDA SETTING (For CRD JC 31/10/24)**

**Thursday 17 October 2024 at 2:30- 15:00 pm**

This meeting will be held by remote participation via MS Teams. Invitations have been issued.

**Lena Schelling   
Programme Officer/Analyst  
City Region Deal**

**E:** [**schellingl@stirling.gov.uk**](mailto:schellingl@stirling.gov.uk)| **W:** <https://www.stirclacksdeal.com/>

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| **AGENDA** | | **Page Nos.** |
| **1.0** | **Apologies and substitutions** | **‐** |
| **2.0** | **Declaration of interests**  Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest. | **-** |
| **3.0** | **Urgent business** | **-** |
| **4.0** | **Previous minutes** |  |
| 4.1 | Minutes of the Meeting of the Stirling & Clackmannanshire City Region Deal Joint Committee – 18 April 2024 (Copy attached) | x – x |
| **5.0** | **Forward planning** |  |
| 5.1 | **Report –** Joint Committee Rolling Action Log (Copy attached) | x – x |
| 5.2 | **Report –** Joint Committee Forward Plan (Will be brought to Committee in January 2025) | x – x |
| **6.0** | **Items for consideration** |  |
| 6.1 | **Report –** Internal Audit Schedule and Scope - s*ubmitted by Gordon O’Connor, Service Manager, Audit, Counter Fraud and Risk, Stirling Council* (Copy attached) | x – x |
| 6.2 | **Report –** Annual Report - *submitted by Regional Programme Management Office* (Will be available October 18th – to be circulated by email prior to Joint Committee) | x – x |
| 6.3 | **Report –** Flexible Skills Programme - *submitted by Charlie McShane,* *City Region Deal Skills Lead, Clackmannanshire Council* (Copy attached) | x – x |
| 6.4 | **Report –** CHT Update & Recommendations - *submitted by Jillian Schofield,* *Service Manager - Culture, Events & Tourism Economic Development, Culture & Tourism. Stirling Council* and *Kevin Wells, Strategic Director: Place, Clackmannanshire Council.* (Copy attached) | x – x |
| 6.5 | **Report –** Implementation Plan 2024/25, *submitted by Regional Programme Management Office* (Copy attached) | x – x |
| 6.8 | **Report –** Proposed Schedule of Joint Committee Meetings 2025/26 - *submitted by Lee Robertson, Senior Manager, Legal and Governance, Clackmannanshire Council* (Copy attached) | x – x |

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| **Joint Committee Membership**   |  |  |  | | --- | --- | --- | | **Clackmannanshire Council**  **(Chair)** | **Stirling Council**  **(Vice Chair)** | **University of Stirling** | | Councillor Ellen Forson | Councillor Chris Kane | Mr Graeme Duff | | **Clackmannanshire Council** | **Stirling Council** | **University of Stirling** | | Councillor Martha Benny | Councillor Neil Benny | Ms Eileen Schofield | | **Clackmannanshire Council** | **Stirling Council** | **University of Stirling** | | Councillor Janine Rennie | Councillor Scott Farmer | Professor Leigh Sparks | |  |  |  | |  |  |  | |  |  |  | | **Substitutes (appointed by Council)** | | | | **Clackmannanshire Council:**  Councillor Denis Coyne  Councillor Graham Lindsay  Councillor Kenneth Earle | **Stirling Council:**  Councillor Margaret Brisley  Councillor Elaine Watterson  Councillor Gerry McLaughlan |  | |  |
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| If a Member who is a representative of the University of Stirling is unable to attend a meeting of the Joint Committee that Member may arrange for a substitute representative of the University of Stirling to attend. |  |
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