

City Region Deal REAG – Action Log

No.	Subject	Action	Due Date	Action Lead	Status
Rolling action log					
1	Purpose & objective	Consider scope/remit and report back with recommendations for draft document to be prepared	06/03/2023	All	Open
2	Funding	Identify gaps in current funding	06/03/2023	RPMO	Open
3	Programme Overview	Provide overview of programmes in deliver, at business case phase and in future development. This will support appropriate skills sets to be identified for Thematic Boards	06/03/2023	RPMO	Open
4	CRD Profile	Consider strategy to raise awareness of CRD within the wider business community and public domain	06/03/2023	All	Open

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2	Funding	Identify gaps in current funding	06/03/2023	RPMO	Closed	Discussed at 6 March
3	Programme Overview	Provide synopsis of programmes in delivery, at business case phase and in future development. This will allow for appropriate skills sets to be identified for Thematic Boards	06/03/2023	RPMO	Closed	Discussed at 6 March meeting
4	CRD Profile	Consider strategy to raise awareness of CRD within the wider business community and public domain	06/03/2023	All	Open	Ongoing piece of work
5	Project Overviews	RPMO to share a dashboard/update on project status. Project Managers to be invited to come along to meeting for presentations and Q&A session.	22/03/2023	RPMO	Open	Ongoing piece of work
6	Website	Investor section to be developed.	22/03/2023	RPMO	Open	Ongoing piece of work
7	Investors	Look at ways of attracting investors and Venture Capitalists - including a potential event. Focus at next meeting looking at projects that are deemed to require further understanding/discussion.	22/03/2023	All	Open	Ongoing piece of work
8	Matrix for all Projects	RPMO to compile one page matrix for all projects including funding sources, impact, viability and connectivity etc.	30/04/2023	RPMO	Open	Ongoing piece of work

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1	CRD Profile	Consider strategy to raise awareness of CRD within the wider business community and public domain	06/03/2023	All	Open	Ongoing piece of work
2	Project Overviews	RPMO to share a dashboard/update on project status. Project Managers to be invited to come along to meeting for presentations and Q&A session.	22/03/2023	RPMO	Open	Ongoing piece of work
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2	Project Overviews	RPMO to share a dashboard/update on project status. Project Managers to be invited to come along to meeting for presentations and Q&A session. Update: CHT, Digital & Tartan Centre presented at meeting 22/03/23.	22/03/2023	RPMO	Open	Ongoing piece of work
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6	Skills Development	Conduct an assessment of and work towards a wider Regional Skills Development Plan	31/05/2023	Ronnie Palin	Open	Ongoing piece of work

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1	CRD Profile	Consider strategy to raise awareness of CRD within the wider business community and public domain	06/06/2023	All	Consider for closure.	Ongoing piece of work (See action 8)
2	Project Overviews	RPMO to share a dashboard/update on project status. Project Managers to be invited to come along to meeting for presentations and Q&A session.	06/06/2023	RPMO	Open	Ongoing - Presenters to be prebriefed on presentation detail
3	Website	Investor section to be developed.	06/06/2023	RPMO	Open	Review required once launched.
4	Investors	Look at ways of attracting investors and Venture Capitalists - including a potential event. Action 8 added.	06/06/2023	All	Consider for closure	Decision to piggy back on existing events to socialise CRD. (action 8)
5	Matrix for all Projects	RPMO to compile one page matrix for all projects including funding sources, impact, viability and connectivity etc.	30/04/2023	RPMO	Open	Initial documents shared. Sensitive information within so cannot share full detail yet.
6	Skills Development	Conduct an assessment of and work towards a wider Regional Skills Development Plan -	31/05/2023	Ronnie Palin	Open	Update: work continues to liaise & link S&C Deal, Falkirk Deal, Grangemouth Future Industry Board, Forth Green Port & NHS Forth Valley.
7	Purpose	Circulate REAG Terms of Reference for clarity of purpose.	16/05/2023	RPMO	Consider for closure	Circulated to members
8	Investors	Identify suitable arenas to approach for CRD profile awareness.	06/06/2023	All	Open	Ongoing

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2	Website	Investor section to be developed.	23/08/2023	RPMO	Open	Website in public domain - consider in due course
3	Matrix for all Projects	RPMO to compile one page matrix for all projects including funding sources, impact, viability and connectivity etc.	23/08/2023	RPMO	Open	PM role in RPMO currently vacant.
4	Skills Development	Conduct an assessment of and work towards a wider Regional Skills Development Plan -	23/08/2023	Ronnie Palin	Open	Update: All partners now on board with a meeting being scheduled. Consultancy piece to follow with a view to being published at year end.
5	Investors	Identify suitable arenas to approach for CRD profile awareness.	23/08/2023	All	Open	Ongoing
6	Project	Digital Hub request for a demand assessment piece to be drafted for REAG to review	23/08/2023	Steve Macdonald via RPMO	Open	New
7	Project	National Tartan Centre positional paper to be drafted for REAG review and suggest areas to assist.	23/08/2023	Elodie Nowinski via RPMO	Open	New

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7	Project	National Tartan Centre positional paper to be drafted for REAG review and suggest areas to assist.	23/08/2023	Elodie Nowinski via RPMO	Open	Ongoing
8	Paper	Draft report on REAG reporting mechanisms and purpose to COG/JC	11/06/2023	Iain Docherty	Open	New
9	Paper	Private sector engagement pathway	11/06/2023	Kevin Grant	Open	New



Minute of Regional Economic Advisory Group meeting held 2nd October 2023

Members:

Iain Docherty (Chair)

Kevin Grant, Ronnie Palin, John Rogers

Apologies:

David Allison, Derek McCrindle

Present:

Jeremy Greengrass (notes)

Discussion:

1. Iain Docherty advised that given the recent membership and staff movement, he had been approached by COG to take on the interim chair position within REAG which he accepted.
2. Iain noted that John Rogers had contacted Brian Williamson the previous Chair on behalf of the City Region Deal to thank him for his input.
3. Discussion with Chief Officers advised they were looking for REAG input and advice to be forthcoming on all CRD Projects.
4. Discussion took place as to how to report back to Chief Officers, the outcome being as below:
 - i. Iain to draft a report outlining the mechanism for SRO's to report to REAG which will allow REAG to assess project feasibility. Initial report due for next meeting 06/11/2023, with roll out to SRO's after REAG meeting 16/01/2024.
5. Discussion took place on Private Sector Engagement, with an update on previous work with Forth Valley Chamber of Commerce from John Rogers. This currently remains an open discussion. Kevin tasked with drafting a paper on a plan to engage investment from private sector.
6. Discussion on link with Regional Skills Programme with update from Ronnie on current work being undertaken. Draft report will be available in the short term and will likely be available prior to publication.
7. Three areas identified for next meeting.
 - i. Take stock
 - ii. Private Sector Engagement
 - iii. Regional Strategy Alignment

Next meeting scheduled for 6th November 2023.

Minute of Regional Economic Advisory Group meeting held 11th December 2023

Members:

Iain Docherty (ID) (Chair)

Ronnie Palin (RP),

Attending:

Claire Farmer (CF)

Apologies:

Derek McCrindle (DM), Kevin Grant (KG), David Allison (DA),

It was noted this meeting did not have a full quorum so could not make decisions but the time was used to progress ongoing actions through discussion.

1. Briefing for Joint Committee : City Deal Portfolio

Dates for the Joint Committee and briefing sessions have been moved due to a by- election and 2024/5 budgeting processes. The Joint Committee is now planned for 1st February. ID will be invited to a pre-briefing session w/c 15/1/24 or 22/1/ 24.

Attendees reviewed and discussed the current status of each project, the reasons for lack of progress to date and the challenges facing those projects which had now been approved. The constraints of the City Deal arrangements were also considered especially the inability to move funding easily from one project to another.

It was agreed that REAG will develop a presentation for the Joint Committee in January with 3 key messages

- a. The spend profile of the Deal should not be pushed further to the right with large amounts being forecast for years 9 and 10. This puts delivery and funding at risk, particularly as SG and UKG are looking for ways of recouping uncommitted public spending.
- b. There is a need for realism around projects that are clearly unfeasible or non-viable and the Joint Committee should make a clear decision not to proceed with these.
- c. Uncommitted funding should be committed as quickly as possible on viable projects. Blockers to achieving this such as lack of capacity to develop business cases should be supported by all partners as a matter of priority.

Actions:

CF to confirm date of briefing session with ID

CF and ID to collaborate on a presentation deck for circulation to REAG in early Jan.

2. Briefing for Joint Committee : City Deal Private Sector Engagement

The group discussed the lack of a current Regional Economic Plan and the inability to align the Deal outcomes to strategic intents. It was agreed to parse a number of current SG Strategy documents listed below to try and develop an evidence based set of assumptions that could be used in the meantime.

In addition RP will consult with colleagues in SDS to source employer lists aligned to sectors and regions that will help to prioritise key sectors and employers with clearly stated asks.

- a. <https://www.gov.scot/publications/scottish-annual-business-statistics-2021/pages/main-sectors/>
- b. <https://www.scotland.org/business/key-sectors>
- c. [National innovation strategy 2023 to 2033 - gov.scot \(www.gov.scot\)](#)
- d. [Scotland's National Strategy for Economic Transformation - gov.scot \(www.gov.scot\)](#)
- e. [Scotland: a trading nation - gov.scot \(www.gov.scot\)](#)
- f. [National Planning Framework 4 - gov.scot \(www.gov.scot\)](#)
- g. [UKRI invests in policy innovation partnerships for local growth – UKRI](#)

Actions:

CF to review and begin collating evidence base.

RP to source employer listings aligned to sectors and regions.